

Directline for Business[®]

Cheque image search



Online Cheque Image Search is now available on DirectLine for Business (DLB), our web-based cash management gateway. New online search and retrieve capabilities allow you to quickly and easily view images of your cheques, anytime, at your convenience. As the industry prepares for image based processing, our Cheque Image Search service provides you with an additional tool to access imaging technology.

Flexible Search Options

The new search and retrieve options on our Cheque Image Search module offer the ability to search under different criteria. This allows you to make your search as narrow or as broad as you need it to be. You can search by a range of dates, by cheque serial number, or by amount. There is also a convenient dropdown list of your accounts to help speed up the process.

Storage solutions

With the DLB Cheque Image Search you've also got flexible storage options. Easily sort and arrange images to organize your search results, download images to save

or archive, or print your images.

Cheque Image Search saves you time and the costs associated with the storage of paper cheques.

Reconciliation and investigation

Now you can quickly perform cheque reconciliations and investigations by accessing online images that go back as far as 100 days. DLB Cheque Image Search also allows you to request a trace online instead of by phone or fax, and you can initiate your request when it's convenient for you, not just during business hours. Best of all, you'll receive results within hours instead of days or weeks.

Integrated performance

Cheque Image Search is integrated into our DirectLine for Business application. The robust online platform of DLB can handle all of your cash management needs with one access point for all of our services. One sign-in permits you to monitor accounts and transaction in real time, verify the status of payments and receivables, as well as use services such as Cheque Image Search. Our online help tool will also guide you through the system whenever you need it.

Commitment to service

At BMO Bank of Montreal[®], your satisfaction is our top priority. We are committed to providing you with a relationship you can value and trust. This means proactively offering sound financial advice and cash management solutions to help you achieve your business objectives. From implementation to ongoing support, our team of professionals will help you optimize your working capital through all stages of the operating cycle.



DLB cheque image search may benefit your business if you:

- Want to prepare yourself for industry changes.
- Would like convenient, 24 hour, 7 day a week access to your cheque images.
- Want increased control over your cheque reconciliation and investigation processes.
- Want superior reporting, auditing and tracking capabilities for your cheques.

Minimum technical requirements

- Internet Explorer®** 6.0
- Windows®*- based operating system
- Access to DirectLine for Business

Getting started and beyond

An experienced specialist guides the implementation process from start to finish and keeps you informed every step of the way. Once you are up and running, our client service team is available to provide technical support and solve any issues promptly. We support you in English and French through a toll-free phone number, fax and email.

About BMO Bank of Montreal cash management services

We help businesses maximize their working capital, forecast cash flow, better understand their cash position, and make informed financial decisions. Ask us about:

- **Information solutions** providing up-to-the-minute information on your account balances and activity.
- **Receivables solutions** helping you accelerate your collections process to put your cash back to work quickly.
- **Payables solutions** helping you pay suppliers and employees efficiently, manage cash outflows, mitigate fraud risk, and improve payment timing.
- **Short-term investment solutions** helping you maximize the return on your excess funds.

To learn more about how Cheque Image Search can help you gain control over your cheque reconciliation and tracking processes, contact your BMO Bank of Montreal Representative.

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